

# SENIOR MANAGER: INTEGRITY MANAGEMENT SERVICES

(Permanent position)

REF: CEO 003/11/2022

## THE EMPLOYER

The Cross-Border Road Transport Agency (C-BRTA) is a statutory authority, established in terms of Section 4 Act No. 4 of 1998 as amended, to regulate cross border road transport by providing an unsurpassed service through regulating cross border movements, facilitating resolution of constraints along the various transport corridors and borders as well as through effective law enforcement. Four key focus areas of the C-BRTA. (1) Facilitation; (2) Research & Advisory; (3) Regulatory Services and (4) Law Enforcement. The C-BRTA Offices is located at 350 Witch-Hazel Street, Eco Point Office Park, Block A, Eco Park, Centurion, Pretoria. For more information visit [www.cbrta.co.za](http://www.cbrta.co.za)

## JOB PURPOSE

Provide strategic direction and manage internal and external investigations. Develop and oversee implementation of fraud management strategy for the Agency and oversee Integrity Management Services (IMS).

## REQUIREMENTS

### Formal Qualifications:

- A degree or NQF level 7 qualification in Forensic Investigation / Law / Accounting / Auditing

### Experience:

- Minimum of 10 years' experience in Forensic / Criminal Investigations.
- 5 years at management level.

## KEY PERFORMANCE AREAS

The successful candidate will be responsible for the following:

- Fraud and prevention management,
- Forensic investigations,
- Facilitate strategic alliances with strategic stakeholders,
- Conduct fraud risk assessments and implement recommendations and training initiatives for empowerment on identified areas of integrity weaknesses.

## COMPETENCY REQUIREMENTS

- Knowledge in Forensic investigation Methodologies and practices;

## BENEFITS:

Employer offers an all-inclusive remuneration package of R1,210,600. 00 p.a.

- Understanding of various crimes;
- Advanced intelligence methods;
- Knowledge in the Constitution of the Republic, Cross-Border Road Transport Act, Act no.4 of 1998, Labour Relations Act, Act 66 of 1995, Promotion of Administrative Justice Act, Act 3 of 2000, Criminal Procedure Act, Act 51 of 1977, Companies Act, Act no. 71 of 2008, Protected Disclosures Act, Act no. 26 of 2000, Prevention and Combating of Corrupt Activities Act, Act no. 12 of 2004, Prevention of Organised Crime Act, Act no. 121 Of 1998, Public Finance Management Act, Act no. 1 of 1999, Organisation for Economic Cooperation and Development (OECD) and Protection of Personal Information Act, Act 4 of 2013;
- Data Analysis;
- High Level communications skills, both written and verbal;
- Ability to present case using relevant presentation tools;
- Ability to evaluate, identify and access trends and patterns requiring further investigation;
- Computer Skills ( Work, PowerPoint, Excel, Microsoft outlook);
- Analyst Notebook, iBase, Case management; and
- Advanced knowledge in Employee Relations Management.

Submit detailed CV's including certified copies of qualifications and ID copy (certified copies must not be more than 3 months) to: Ayanda Zwane at [recruitment5@cbrta.co.za](mailto:recruitment5@cbrta.co.za) and please quote the reference number.

**NB: Those who applied previously may re-apply.**

*NB: This position will be filled in line with the Agency's Employment Equity targets. People with disabilities and blacks are encouraged to apply.*

**Closing Date: 05 FEBRUARY 2023**

## C-BRTA reserves the right not to appoint.

Short-listed candidates will be subjected to reference and background checks. Application received after the stipulated closing date and time will not be considered. Should you not hear from the C-BRTA within one month after the closing date, kindly consider that your application was unsuccessful.

"The C-BRTA is committed to employment practices that redress past imbalances in respect of race, gender, creed, and disability, and as such the relevant policies will be considered during selection and placement."

*The applicant at the level of Executive position, Senior Management position or any other position as determined by the C-BRTA will be subjected to competency assessments.*

In order to consider any application for employment, the Agency will have to process your personal information. The documents submitted will be solely used for recruitment purposes. The Protection of Personal Information Act, 4 of 2013 (POPIA) provides that when one processes another's personal information, such collection, retention, dissemination, and use of that person's personal information must be done in a lawful and transparent manner.

In order to give effect to this right, the Agency is under a duty to provide you with a number of details pertaining to the processing of your personal information. These details are housed under the **HR Processing Notice**, which can be accessed and viewed on the C-BRTA website: <https://www.cbrta.co.za/legal> which **HR Processing Notice** we request you kindly download and read.