

REQUEST FOR PROPOSALS (RFP)

RFP REFERENCE NUMBER	RFP 04-02-2023	
DESCRIPTION OF GOODS, WORK OR SERVICES	INTEGRATED TRANSFORMATION STRATEGY, FRAMEWORK AND DETAILED IMPLEMENTATION PLAN	
COMPULSORY BRIEFING SESSION DETAILS	DATE	TIME
	N/A	N/A
RFP CLOSING DETAILS	<p>Date: 09 March 2023</p> <p>Time: 11h00 a.m.</p> <p>Email: Quotes@cbrta.co.za (Bid responses received outside this email address will NOT be considered)</p>	
RFP VALIDITY PERIOD	60 Working days (Commencing from the official RFP closing date)	
ENQUIRIES	Quotes@cbrta.co.za	

PROSPECTIVE BIDDERS MUST REGISTER ON NATIONAL TREASURY'S CENTRAL SUPPLIER DATABASE PRIOR TO SUBMITTING BIDS.

SECTION A: SBD 1

PART A: INVITATION TO BID

SUPPLIER INFORMATION					
NAME OF BIDDER					
POSTAL ADDRESS					
STREET ADDRESS					
TELEPHONE NUMBER	CODE		NUMBER		
CELLPHONE NUMBER					
FACSIMILE NUMBER	CODE		NUMBER		
E-MAIL ADDRESS					
VAT REGISTRATION NUMBER					
SUPPLIER COMPLIANCE STATUS	TAX COMPLIANCE SYSTEM PIN:		OR	CENTRAL SUPPLIER DATABASE No:	MAAA
B-BBEE STATUS LEVEL VERIFICATION CERTIFICATE	TICK APPLICABLE BOX] <input type="checkbox"/> Yes <input type="checkbox"/> No		B-BBEE STATUS LEVEL SWORN AFFIDAVIT	[TICK APPLICABLE BOX] <input type="checkbox"/> Yes <input type="checkbox"/> No	
[A B-BBEE STATUS LEVEL VERIFICATION CERTIFICATE/ SWORN AFFIDAVIT (FOR EMES & QSEs) MUST BE SUBMITTED IN ORDER TO QUALIFY FOR PREFERENCE POINTS FOR B-BBEE]					
<i>ARE YOU THE ACCREDITED REPRESENTATIVE IN SOUTH AFRICA FOR THE GOODS /SERVICES /WORKS OFFERED?</i>	<input type="checkbox"/> Yes <input type="checkbox"/> No [IF YES ENCLOSE PROOF]		<i>ARE YOU A FOREIGN BASED SUPPLIER FOR THE GOODS /SERVICES /WORKS OFFERED?</i>	<input type="checkbox"/> Yes <input type="checkbox"/> No [IF YES, ANSWER THE QUESTIONNAIRE BELOW]	
QUESTIONNAIRE TO BIDDING FOREIGN SUPPLIERS					
IS THE ENTITY A RESIDENT OF THE REPUBLIC OF SOUTH AFRICA (RSA)?				<input type="checkbox"/> YES <input type="checkbox"/> NO	
DOES THE ENTITY HAVE A BRANCH IN THE RSA?				<input type="checkbox"/> YES <input type="checkbox"/> NO	
DOES THE ENTITY HAVE A PERMANENT ESTABLISHMENT IN THE RSA?				<input type="checkbox"/> YES <input type="checkbox"/> NO	

DOES THE ENTITY HAVE ANY SOURCE OF INCOME IN THE RSA?

YES NO

IS THE ENTITY LIABLE IN THE RSA FOR ANY FORM OF TAXATION?

YES NO

IF THE ANSWER IS "NO" TO ALL OF THE ABOVE, THEN IT IS NOT A REQUIREMENT TO REGISTER FOR A TAX COMPLIANCE STATUS SYSTEM PIN CODE FROM THE SOUTH AFRICAN REVENUE SERVICE (SARS) AND IF NOT REGISTER AS PER 2.3 BELOW.

PART B :TERMS AND CONDITIONS FOR BIDDING

1. BID SUBMISSION:
1.1. BIDS MUST BE SUBMITTED BY THE STIPULATED TIME TO THE CORRECT EMAIL ADDRESS. LATE BIDS WILL NOT BE ACCEPTED FOR CONSIDERATION.
1.2. ALL BIDS MUST BE SUBMITTED ON THE OFFICIAL FORMS PROVIDED–(NOT TO BE RE-TYPED) OR IN THE MANNER PRESCRIBED IN THE BID DOCUMENT.
1.3. THIS BID IS SUBJECT TO THE PREFERENTIAL PROCUREMENT POLICY FRAMEWORK ACT, 2000 AND THE PREFERENTIAL PROCUREMENT REGULATIONS, 2022, THE GENERAL CONDITIONS OF CONTRACT (GCC) AND, IF APPLICABLE, ANY OTHER SPECIAL CONDITIONS OF CONTRACT.
2. TAX COMPLIANCE REQUIREMENTS
2.1 BIDDERS MUST ENSURE COMPLIANCE WITH THEIR TAX OBLIGATIONS.
2.2 BIDDERS ARE REQUIRED TO SUBMIT THEIR UNIQUE PERSONAL IDENTIFICATION NUMBER (PIN) ISSUED BY SARS TO ENABLE THE ORGAN OF STATE TO VERIFY THE TAXPAYER'S PROFILE AND TAX STATUS.
2.3 APPLICATION FOR TAX COMPLIANCE STATUS (TCS) PIN MAY BE MADE VIA E-FILING THROUGH THE SARS WEBSITE WWW.SARS.GOV.ZA.
2.4 BIDDERS MAY ALSO SUBMIT A PRINTED TCS CERTIFICATE TOGETHER WITH THE BID.
2.5 IN BIDS WHERE CONSORTIA / JOINT VENTURES / SUB-CONTRACTORS ARE INVOLVED, EACH PARTY MUST SUBMIT A SEPARATE TCS CERTIFICATE / PIN / CSD NUMBER.
2.6 WHERE NO TCS PIN IS AVAILABLE BUT THE BIDDER IS REGISTERED ON THE CENTRAL SUPPLIER DATABASE (CSD), A CSD NUMBER MUST BE PROVIDED.
2.7 NO BIDS WILL BE CONSIDERED FROM PERSONS IN THE SERVICE OF THE STATE, COMPANIES WITH DIRECTORS WHO ARE PERSONS IN THE SERVICE OF THE STATE, OR CLOSE CORPORATIONS WITH MEMBERS PERSONS IN THE SERVICE OF THE STATE."

NB: FAILURE TO PROVIDE / OR COMPLY WITH ANY OF THE ABOVE PARTICULARS MAY RENDER THE BID INVALID.

SIGNATURE OF BIDDER:

CAPACITY UNDER WHICH THIS BID IS SIGNED:

DATE:

SECTION B: TERMS OF REFERENCE

Bidders are invited to quote on Integrated Transformation Strategy, Framework and detailed implementation plan.

1. Project title

Integrated Transformation Policy, Strategy, Framework and detailed implementation plan.

2. Background

The C-BRTA is fully committed to carrying out business fairly, honestly, and ethically across all business activities and aims to drive the transformation agenda. In support of this aim, the C-BRTA developed a Transformation Framework which was approved by the Board in April 2022. The delivery plan for the Transformation Framework has five (5) objectives:

- i. Increase percentage by targeted groups as operators in the freight and tourism cross border road transport industry
- ii. Increase number of targeted groups (Women, Youth and People living with disabilities) participating in the cross-border road transport value chain
- iii. Increase appointment of targeted groups at all levels in the Agency
- iv. Increase capacity of the targeted groups; and
- v. Procure from B-BBEE compliant service providers,

Over the years, the Agency has been undertaking B-BBEE audits which have the following elements:

- i. Management and Control
- ii. Skills Development
- iii. Enterprise and Supplier development
- iv. Socio economic development

Based on the results of the past two financial years, the Agency has not been compliant with the B-BBEE verifications and has been scoring overall of below 40 out of 100, where the threshold to become level 8 compliant is 40 points out of 100.

The Transformation Framework activities should have significantly assisted the Agency to at the minimum, move the C-BRTA to being compliant on the B-BBEE scorecard. The Strategy will align the activities of the Transformation Framework with the pillars of BBEE to ensure improvement and compliance with B-BBEE elements.

The Agency requires the services of a service provider to assist in drafting an Integrated Transformation Policy, Strategy Framework to be a supporting structure and detailed implementation plan.

The following benefits will be realised within the Agency from such a service:

- Integrated Transformation Policy, Strategy, Framework and detailed implementation plan with goals, strategies, implementation plans and programmes to the C-BRTA's desired B-BBEE score. Considering limitations (costs, time, and effort), identifying areas of improvement, and considering risks for each B-BBEE element.
- The outcome is to provide the Agency with a short to medium plan with various scenarios to consider providing a clear road map of initiatives, aiming to secure and improve score per element.
- Share opportunities where there are unclaimed values, which once incorporated will positively impact on the Agency's overall score
- A monitoring framework whereby each indicator on the relevant Code is regularly cross-checked against evidence to get a real-time expectation of the potential score before its B-BBEE verification.

3. Purpose of the project

To develop an Integrated Transformation Policy, Strategy, Framework, and detailed implementation plan.

Specific Objectives:

- i. Consultations/workshops with stakeholders to assess

- ii. Peruse the C-BRTA legal framework and mandate, as well as all current documents, policies and procedures related to BBBEE and Transformation
- iii. Establishment of baselines on different elements from B-BBEE Verifications
- iv. Conducting an assessment of data and all corresponding documentation
- v. A comprehensive gap analysis highlighting the shortfalls within B-BBEE elements of the scorecard
- vi. Compiling a comprehensive report incorporating the Agency's performance against each indicator, highlighting risk areas the quality of evidence, missed opportunities
- vii. Formulation of Integrated Transformation Strategy, framework, and High-level implementation plan
- viii. Integrated monitoring, reporting process which enhances internal buy-in and processes that will increase the Agency's scorecard potential
- ix. Mentoring and coaching support towards positive B-BBEE verification readiness and conduct pre-rating assessment to prepare the Agency for final rating.

4. Key deliverables:

- i. A comprehensive plan outlining the steps and methodology to be used in the development of the Integrated Transformation Strategy, Framework and detailed implementation plan by last week of August 2023.
- ii. Workshops/consultations with key staff and stakeholders within the first week of appointment.
- iii. Policy development.
- iv. Formulation of the strategy with material issues and linked to the business strategy to be concluded within the same week as workshops/consultations referred to above.
- v. Feedback session and finalisation of the Integrated Transformation Strategy, Framework and detailed implementation plan by the last week of August 2023.
- vi. An Integrated Transformation Strategy, Framework and detailed implementation plan by the last week of August 2023.

5. Qualifications

- i. Bachelor's Degree (NQF level 7) in Accounting/ Finance/ Law/ Human Resources.
- ii. Knowledge of relevant legislation e.g., Employment Equity Act, BBBEE Codes of Good Practice, Skills Development Act, etc.

- iii. Experience in B-BBEE performance management or Consulting.
- iv. Experience in the successful implementation of transformation strategies is required
- v. 5 to 10 years Change Management in B-BBEE consulting having spent time at a Verification Agency or worked very closely with a Verification Agent.
- vi. Preference will be given to candidates who have worked within the B-BBEE, Transport industry with key sector specific experience

6. Methodology and Approach

The following steps are highly recommended for the process.

- i. Inception meeting with C-BRTA employees and relevant stakeholders; outline the key steps, specific deliverables and timelines as required above.
- ii. Review and analysis of existing documents, including but not limited to C-BRTA's current approved Strategic Plan and Annual Performance Plan, key project documents and any other relevant documents.
- iii. Development of An Integrated Transformation Policy, Strategy, Framework and detailed implementation plan.

7. Roles and Responsibilities

7.1. **The C-BRTA**

- i. C-BRTA will manage the project;
- ii. Will collaborate with the consultant by sharing relevant documents and information needed for the process.

7.2. **The Consultant**

- i. The Consultant will be responsible for preparation of a work plan according to suggested timelines.
- ii. Conducting of workshop/consultations and review of all relevant information
- iii. Development of final Integrated Transformation Strategy, Framework and detailed implementation plan.

8. Timeframes

This project shall commence in February 2023 and must be fully completed by last week of August 2023.

9. Available documentation
- C-BRTA Strategic Plan 2021- 2025
 - C-BRTA Annual Performance Plan
 - Transformation Framework
 - Recent B-BBEE Verification Report
 - Relevant policies
 - Other documents required

EVALUATION CRITERIA: FUNCTIONALITY

Proposal will be evaluated on 80/20 principle detailed as follows;

EVALUATION CRITERIA	WEIGHT
Preference Points 80/20	
80 points =Price	
20 points = Specific goals (B-BBEE certificate and/ or sworn affidavit included)	
100 points =Total points for price and specific goals	
<i>Functionality (Take note: Supplier who fails to obtain a score of 60 points or more in the functionality phase shall not be considered for further evaluation on Price and BEE.</i>	
TERMS OF REFERENCE	
<p>1. Understanding the Terms of Reference</p> <p>0= The requirements of the evaluation not addressed at all. 1 = Requirements of the evaluation partially addressed 2 = Requirements of the evaluation partially addressed but not convincing. 3 = Requirements of the evaluation addressed well. 4 = Requirements of the evaluation addressed well and convincingly 5= Requirements of the evaluation addressed well, and additional value added</p>	5
<p>2. Experience</p> <p>(a.) <u>Experience of the company (15 points</u> – to be measured by numbers of projects and reference letters)</p> <ul style="list-style-type: none"> • Bidders must demonstrate relevant experience and track record in conducting strategy review services. • They must provide details of strategic facilitation and development projects they previously conducted successfully over the last 3 years. 	40

The information required should include client name, project scope, description and relevance to the tendered project, project cost as well as duration of project (indicate start and end date).

The following table template is to be used to indicate the details for the past performance of the organisation:

Client Name	Project Scope	Project Description	Project Cost	Duration of Project

Points allocation guide:

More than relevant 5 projects	3-4 relevant projects	1-2 relevant projects	0 relevant projects
15 points	10 points	5 points	0 points

(b.) **Experience of the project team (25 points)** – to be measured through CVs of the team and number of years of experience)

Bidders must indicate the combined related experience of the personnel that will be part of the C-BRTA Integrated Transformation Strategy, Framework and High-level implementation plan

The information required must include the following details: -

- Personnel CVs including qualifications.
- Description of experience related B-BBEE Strategy and Reporting Frameworks
- Summary or Personnel skills matrix (all skills relevant for strategy or programme review)

More than 15 years	11 to 15 Years	5 to 10 Years	Less than 5 Years
25 points	20points	15 points	0 points

3. Methodology and Approach (to be measured by assessment of proposal to render the service, action plans, etc.)

40

Score Rating	Description of Standard	Allocated Points range	
Excellent	<ul style="list-style-type: none"> • Beyond meeting the “Good” rating, the bidder exceptionally demonstrated the strategic review and facilitation methodology. Should have demonstrated ability to successfully provide the services in an innovative and efficient way within the required timelines. • The sequencing and timing of the activities are very well defined, indicating that the bidder has optimized the use of resources and the work plan/project plan that permits flexibility to accommodate risks and contingencies planned for. • Response identifies factors that will offer potential added value with supporting evidence relevant to the Terms of Reference or deliverables 	31-40	
Good	<ul style="list-style-type: none"> • Satisfies the requirement. The methodology is specifically tailored to address terms or reference, project objective and requirements; and is sufficiently flexible to accommodate changes that may occur during execution. • Bidder demonstrated the ability, understanding, experience, skills, resource, and quality measures required to provide the goods and services within the required timelines. • There is a fair degree of detail that facilitates understanding of the proposed terms of reference. 	21-30	
Poor	<ul style="list-style-type: none"> • The proposed methodology is poor and unlikely to satisfy the project objectives or requirements. The bidder’s approach to the project is mis aligned to some part of the requirements. • The bidder fails to address all important areas highlighted on the scope of work, and/or deliverables. • Methodology fails to address the requirements with little or no supporting 	10-20	

	evidence relating to the terms of reference.		
Unacceptable/ non-responsive	<p>Bidder failed to:</p> <ul style="list-style-type: none"> • Provide methodology with the submission. • Provided irrelevant methodology which is not aligned to the scope of work with little or no supporting evidence. • Information provided is insufficient to demonstrate the understanding, ability, experience, skills, resource & quality measures required to provide the services. 	0	
<p>4. Skills Transfer</p> <ul style="list-style-type: none"> • Plan demonstrating how the appointed service provider will involve identified officials in the process as part of skills development. <p><u>Points allocated guide:</u></p> <p>0= No indication of skills transfer</p> <p>1-5= Some skill development included in proposal but not well thought through</p> <p>6-10= Well thought through strategy of how they would empower staff</p> <p>11-15= Interesting/innovative model for empowering staff.</p>			15
TOTAL POINTS FOR FUNCTIONALITY			100

SECTION D: STANDARD BIDDING DOCUMENT

BIDDER’S DISCLOSURE

SBD 4

1. PURPOSE OF THE FORM

Any person (natural or juristic) may make an offer or offers in terms of this invitation to bid. In line with the principles of transparency, accountability, impartiality, and ethics as enshrined in the Constitution of the Republic of South Africa and further expressed in various pieces of legislation, it is required for the bidder to make this declaration in respect of the details required hereunder.

Where a person/s are listed in the Register for Tender Defaulters and / or the List of Restricted Suppliers, that person will automatically be disqualified from the bid process.

2. Bidder’s declaration

2.1 Is the bidder, or any of its directors / trustees / shareholders / members / partners or any person having a controlling interest¹ in the enterprise,

employed by the state? **YES/NO**

2.1.1 If so, furnish particulars of the names, individual identity numbers, and, if applicable, state employee numbers of sole proprietor/ directors / trustees / shareholders / members/ partners or any person having a controlling interest in the enterprise, in table below.

Full Name	Identity Number	Name of State institution

¹ the power, by one person or a group of persons holding the majority of the equity of an enterprise, alternatively, the person/s having the deciding vote or power to influence or to direct the course and decisions of the enterprise.

2.2 Do you, or any person connected with the bidder, have a relationship with any person who is employed by the procuring institution? **YES/NO**

2.2.1 If so, furnish particulars:

.....

2.3 Does the bidder or any of its directors / trustees / shareholders / members / partners or any person having a controlling interest in the enterprise have any interest in any other related enterprise whether or not they are bidding for this contract? **YES/NO**

2.3.1 If so, furnish particulars:

.....

3 DECLARATION

I, the undersigned, (name)..... in submitting the accompanying bid, do hereby make the following statements that I certify to be true and complete in every respect:

3.1 I have read and I understand the contents of this disclosure;

3.2 I understand that the accompanying bid will be disqualified if this disclosure is found not to be true and complete in every respect;

3.3 The bidder has arrived at the accompanying bid independently from, and without consultation, communication, agreement or arrangement with any competitor. However, communication between partners in a joint venture or consortium will not be construed as collusive bidding.

3.4 In addition, there have been no consultations, communications, agreements or arrangements with any competitor regarding the quality, quantity, specifications, prices, including methods, factors or formulas used to calculate prices, market allocation, the intention or decision to submit or not to submit the bid, bidding with the intention not to win the bid and conditions or delivery particulars of the products or services to which this bid invitation relates.

- 3.5 The terms of the accompanying bid have not been, and will not be, disclosed by the bidder, directly or indirectly, to any competitor, prior to the date and time of the official bid opening or of the awarding of the contract.
- 3.6 There have been no consultations, communications, agreements or arrangements made by the bidder with any official of the procuring institution in relation to this procurement process prior to and during the bidding process except to provide clarification on the bid submitted where so required by the institution; and the bidder was not involved in the drafting of the specifications or terms of reference for this bid.
- 3.7 I am aware that, in addition and without prejudice to any other remedy provided to combat any restrictive practices related to bids and contracts, bids that are suspicious will be reported to the Competition Commission for investigation and possible imposition of administrative penalties in terms of section 59 of the Competition Act No 89 of 1998 and or may be reported to the National Prosecuting Authority (NPA) for criminal investigation and or may be restricted from conducting business with the public sector for a period not exceeding ten (10) years in terms of the Prevention and Combating of Corrupt Activities Act No 12 of 2004 or any other applicable legislation.

I CERTIFY THAT THE INFORMATION FURNISHED IN PARAGRAPHS 1, 2 and 3 ABOVE IS CORRECT.

I ACCEPT THAT THE STATE MAY REJECT THE BID OR ACT AGAINST ME IN TERMS OF PARAGRAPH 6 OF PFMA SCM INSTRUCTION 03 OF 2021/22 ON PREVENTING AND COMBATING ABUSE IN THE SUPPLY CHAIN MANAGEMENT SYSTEM SHOULD THIS DECLARATION PROVE TO BE FALSE.

.....
Signature	Date
.....
Position	Name of bidder

**PREFERENCE POINTS CLAIM FORM IN TERMS OF THE PREFERENTIAL
PROCUREMENT REGULATIONS 2022**

This preference form must form part of all tenders invited. It contains general information and serves as a claim form for preference points for specific goals.

NB: BEFORE COMPLETING THIS FORM, TENDERERS MUST STUDY THE GENERAL CONDITIONS, DEFINITIONS AND DIRECTIVES APPLICABLE IN RESPECT OF THE TENDER AND PREFERENTIAL PROCUREMENT REGULATIONS, 2022

1. GENERAL CONDITIONS

1.1 The following preference point systems are applicable to invitations to tender:

- the 80/20 system for requirements with a Rand value of up to R50 000 000 (all applicable taxes included); and
- the 90/10 system for requirements with a Rand value above R50 000 000 (all applicable taxes included).

1.2 The applicable preference point system for this tender is the **80/20** preference point system.

1.3 Points for this tender (even in the case of a tender for income-generating contracts) shall be awarded for:

- (a) Price; and
- (b) Specific Goals.

1.4 The maximum points for this tender are allocated as follows:

	POINTS
PRICE	80
SPECIFIC GOALS (B-BBEE Certificate and/or sworn affidavit included)	20
Total points for Price and SPECIFIC GOALS	100

1.5 Points for specific goals for this tender will be allocated on the basis B-BBEE Status Level as shown in Table 1 below.

1.6 In order to claim points for specific goals, bidders must submit B-BBEE Certificate and/or sworn affidavit, as the case may be.

1.7 Failure on the part of a tenderer to submit proof or documentation required in terms of this tender to claim points for specific goals with the tender, will be interpreted to mean that preference points for specific goals are not claimed.

- 1.8 The organ of state reserves the right to require of a tenderer, either before a tender is adjudicated or at any time subsequently, to substantiate any claim in regard to preferences, in any manner required by the organ of state.

2. DEFINITIONS

- (a) **“tender”** means a written offer in the form determined by an organ of state in response to an invitation to provide goods or services through price quotations, competitive tendering process or any other method envisaged in legislation;
- (b) **“price”** means an amount of money tendered for goods or services, and includes all applicable taxes less all unconditional discounts;
- (c) **“rand value”** means the total estimated value of a contract in Rand, calculated at the time of bid invitation, and includes all applicable taxes;
- (d) **“tender for income-generating contracts”** means a written offer in the form determined by an organ of state in response to an invitation for the origination of income-generating contracts through any method envisaged in legislation that will result in a legal agreement between the organ of state and a third party that produces revenue for the organ of state, and includes, but is not limited to, leasing and disposal of assets and concession contracts, excluding direct sales and disposal of assets through public auctions; and
- (e) **“the Act”** means the Preferential Procurement Policy Framework Act, 2000 (Act No. 5 of 2000).

3. FORMULAE FOR PROCUREMENT OF GOODS AND SERVICES

3.1. POINTS AWARDED FOR PRICE

3.1.1 THE 80/20 OR 90/10 PREFERENCE POINT SYSTEMS

A maximum of 80 or 90 points is allocated for price on the following basis:

$$\begin{array}{ccc}
 \mathbf{80/20} & \mathbf{or} & \mathbf{90/10} \\
 \mathbf{P_s = 80 \left(1 - \frac{P_t - P_{min}}{P_{min}} \right)} & \mathbf{or} & \mathbf{P_s = 90 \left(1 - \frac{P_t - P_{min}}{P_{min}} \right)}
 \end{array}$$

Where

P_s = Points scored for price of tender under consideration

P_t = Price of tender under consideration

P_{min} = Price of lowest acceptable tender

3.2. FORMULAE FOR DISPOSAL OR LEASING OF STATE ASSETS AND INCOME GENERATING PROCUREMENT

3.2.1. POINTS AWARDED FOR PRICE

A maximum of 80 or 90 points is allocated for price on the following basis:

$$Ps = 80 \left(1 + \frac{Pt - Pmax}{Pmax} \right) \quad \text{or} \quad Ps = 90 \left(1 + \frac{Pt - Pmax}{Pmax} \right)$$

Where

- Ps = Points scored for price of tender under consideration
- Pt = Price of tender under consideration
- Pmax = Price of highest acceptable tender

4. POINTS AWARDED FOR SPECIFIC GOALS

- 4.1. In terms of Regulation 4(2); 5(2); 6(2) and 7(2) of the Preferential Procurement Regulations, preference points must be awarded for specific goals stated in the tender. For the purposes of this tender the tenderer will be allocated points based on the goals stated in table 1 below as may be supported by proof/ documentation stated in the conditions of this tender:
- 4.2. In cases where organs of state intend to use Regulation 3(2) of the Regulations, which states that, if it is unclear whether the 80/20 or 90/10 preference point system applies, an organ of state must, in the tender documents, stipulate in the case of—
 - (a) an invitation for tender for income-generating contracts, that either the 80/20 or 90/10 preference point system will apply and that the highest acceptable tender will be used to determine the applicable preference point system; or
 - (b) any other invitation for tender, that either the 80/20 or 90/10 preference point system will apply and that the lowest acceptable tender will be used to determine the applicable preference point system,
 then the organ of state must indicate the points allocated for specific goals for both the 90/10 and 80/20 preference point system.

Table 1: Specific goals for the tender and points claimed are indicated per the table below.

Note to tenderers: The tenderer must indicate how they claim points for each preference point system. Thus, tenderers are required to indicate number of points in line with their B-BBEE Status Level in the table

The specific goals allocated points in terms of this tender (B-BBEE Status Level of Contributor)	Number of points allocated (80/20 system)	Number of points claimed (80/20 system) (To be completed by the tenderer)
1	20	
2	18	
3	14	
4	12	
5	8	
6	6	
7	4	
8	2	
Non-compliant contributor	0	

DECLARATION WITH REGARD TO COMPANY/FIRM

4.3. Name of company/firm.....

4.4. Company registration number:

4.5. TYPE OF COMPANY/ FIRM

- Partnership/Joint Venture / Consortium
- One-person business/sole propriety
- Close corporation
- Public Company
- Personal Liability Company
- (Pty) Limited
- Non-Profit Company
- State Owned Company

[TICK APPLICABLE BOX]

4.6. I, the undersigned, who is duly authorised to do so on behalf of the company/firm, certify that the points claimed, based on the specific goals as advised in the tender, qualifies the company/ firm for the preference(s) shown and I acknowledge that:

- i) The information furnished is true and correct;
- ii) The preference points claimed are in accordance with the General Conditions as indicated in paragraph 1 of this form;
- iii) In the event of a contract being awarded as a result of points claimed as shown in paragraphs 1.4 and 4.2, the contractor may be required to furnish documentary proof to the satisfaction of the organ of state that the claims are correct;

- iv) If the specific goals have been claimed or obtained on a fraudulent basis or any of the conditions of contract have not been fulfilled, the organ of state may, in addition to any other remedy it may have –
- (a) disqualify the person from the tendering process;
 - (b) recover costs, losses or damages it has incurred or suffered as a result of that person's conduct;
 - (c) cancel the contract and claim any damages which it has suffered as a result of having to make less favourable arrangements due to such cancellation;
 - (d) recommend that the tenderer or contractor, its shareholders and directors, or only the shareholders and directors who acted on a fraudulent basis, be restricted from obtaining business from any organ of state for a period not exceeding 10 years, after the *audi alteram partem* (hear the other side) rule has been applied; and
 - (e) forward the matter for criminal prosecution, if deemed necessary.

.....	
SIGNATURE(S) OF TENDERER(S)	
SURNAME AND NAME:
DATE:
ADDRESS:

