

**ANNEXURE S**  
**APPLICATION REQUIREMENTS**  
**INHERITANCE**  
**ANNUAL PERMIT APPLICATION FOR TAXI PASSENGERS**  
**WITH EFFECT FROM JULY 2020**

Only complete and correct applications will be accepted and processed by Cross-Border Road Transport Agency (CBRTA). Each question on the application form must be completed in detail. Where not applicable please mark as N/A.

Special attention must be paid to Part D of the application form; the need for the service must be completed in respect of all applications.

Applications that are not properly completed or to which the required documentation is not attached will be returned to the applicant. Only the latest version of the application forms will be accepted by CBRTA. These forms and other information can be obtained from CBRTA.

Visit our website: [www.cbrta.co.za](http://www.cbrta.co.za)

The following documents **MUST** be submitted with *EACH* application form **before** it could be considered:-

	A copy of the Companies and Intellectual Property Commission (CIPC) company certificates issued by a CIPC office or "Certificate of Confirmation" obtained from the official CIPC website at <a href="http://www.cipc.co.za">www.cipc.co.za</a> , not older than one calendar year will be accepted, or in the case of a one-man business, a certified copy of the owner's identity document or passport or a copy of the National Traffic Information System Number.  <b>The date of certification of documents should not exceed three (3) months</b>
	The vehicle to be used has to be registered in the name of the Carrier .
	A letter of Appointment of the Court or a Will
	Death Certificate
	The original permit
	Original or certified copy of a valid <b>Tax Clearance Certificate of Good Standing</b> , or the pin number for the Tax Clearance Status System to verify compliance, which is obtainable from the South African Revenue Service (SARS) NATIONAL CALL CENTRE: <b>0800007277</b> <i>(The name and number reflected on the ID or Company Registration Certificate passport or National Traffic Information System Number must correspond with the one on the tax clearance certificate.</i>  <b>The date of certification of documents should not exceed three (3) months</b>
	Original or certified copy of a valid <b>Tax Clearance Certificate of Good Standing</b> , or the pin number for the Tax Clearance Status System to verify compliance
	An original letter on the Association's letter head or stamped with an original stamp, signed by the Chairperson and/or Secretary of the Association to confirm membership of a Taxi Association/Company/CC to which the client belongs and to Recommend and Support the permit application. The Letters should not be dated older than 7 (Seven) Days.
	Route: According to the criteria as set out in the Cross-Border Road Transport Act 1998 (Act 4 of 1998), a detailed route description in which all starting points, streets, roads, towns, cities, destination and border posts that will be travelled on, or through, must be submitted.



RSA	Original or certified copies of ranking letters from the Metro/Municipal and/or Local Authority in South Africa as well as that of the Metro/Municipal and/or Local Authority in the destination country must accompany the application. The name of the Rank and the Street where located must be mentioned in the letter. <b>The Ranking Letters should not be dated older than twelve months</b>
Destination Country	Original or certified copies of ranking letters from the Metro/Municipal and/or Local Authority in South Africa as well as that of the Metro/Municipal and/or Local Authority or the Joint Venture in the destination country must accompany the application. The name of the Rank and the Street where located must be mentioned in the letter. <b>The Ranking Letters should not be dated older than twelve months</b>
	Part D of the application form, the need for the service, must be completed in respect of all applications. Supporting documents to prove the need for the particular service may be submitted.
	Any agreement about the intended co-operation with other taxi operators' associations, or authorities must be made available in writing. It must be in English.
	When submitting copies of letters, documents or contracts in support of an application, please ensure that they are clear and legible. Documents that are not clear will not be accepted as supporting evidence. All foreign documents must be translated by a certified translator into English.

\*Marked with x must be submitted

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Office Note/Additional Information Permit Posted / Collected	Contact Name & Number:	Date:	Response:
Officer Name & Date Signature:			