

## **CHIEF EXECUTIVE OFFICER**

**(5-YEAR FIXED TERM CONTRACT) REF: CE0 001/10/2021**

The **Cross-Border Road Transport Agency (C-BRTA)** is a statutory authority, established in terms of Section 4 Act No. 4 of 1998 as amended, to regulate cross border road transport by providing an unsurpassed service through regulating cross border movements, facilitating resolution of constraints along the various transport corridors and borders as well as through effective law enforcement. Four key programmes constitute the focus of the C-BRTA. (1) Facilitation; (2) Research & Advisory; (3) Regulatory Services and (4) Law Enforcement. The C-BRTA Offices is located at 350 Witch-Hazel Street, Eco Point Office Park, Block A, Eco Park, Centurion, Pretoria. For more information visit [www.cbrta.co.za](http://www.cbrta.co.za)

### **JOB PURPOSE**

To manage the delivery of the Cross-Border Road Transport Agency's (C-BRTA) statutory mandate that of services which include facilitation, regulatory and cross-road transport law enforcement, Human Resources and financial management, managing the day-to-day business to the agreed budget and service levels while ensuring compliance to the Cross-Border Road Transport Act and all the relevant legislative requirements, operational processes, policies and procedures.

### **REQUIREMENTS**

#### **Formal Qualifications:**

- Post-graduate qualification in business management or transport related qualification.
- An MBL/ MBA or Executive Management Program will be an added advantage

#### **Experience:**

- Ten (10) years senior management experience of which five (5) must be at an executive level.
- Cross-border road transport experience will be an added advantage.

### **KEY PERFORMANCE AREAS**

The successful candidate will be expected to:

- Develop the C-BRTA Core Operations business plan in alignment with the overall organisational mandate and strategy,
- Participate and facilitate bi- and multilateral agreements and forums within SADC countries or any cross-border road transport stakeholder meetings that require C-BRTA involvement,

- Strategic planning and budgeting,
- Ensure C-BRTA's financial viability by developing revenue sources,
- Manage C-BRTA's corporate governance,
- Ensure C-BRTA meets and fulfils its statutory mandate through, regulation, facilitation, and law enforcement,
- Develop and maintain stakeholder relationship through regulation and advisory,
- Manage performance of Executive and Senior management personnel,
- Report and advice on statutory requirements.

### **COMPETENCY REQUIREMENTS**

- Knowledge of Cross-Border Road Transport Act and related legislation,
- Performance management principles,
- Statutory requirements e.g. Public Finance Management (PFMA) and related legislation,
- Law enforcement principles,
- Operational policies and procedures,
- Regulatory principles,
- Southern African Customs Union (SACU) Protocols,
- Southern African Development Community (SADC) Political and economic environment,
- SADC protocols and communication channels,
- Leadership Skills,
- Decision making skills,
- Interpersonal Skills,
- Facilitation Skills,
- Team player

### **BENEFITS**

The employer offers an all-inclusive market related package.

**Closing Date: 8 NOVEMBER 2021**

Submit detailed CV's including certified copies of qualifications to: [recruitment4@cbrta.co.za](mailto:recruitment4@cbrta.co.za) and please quote the reference number. **C-BRTA reserves the right not to appoint.** Short-listed candidates will be subjected to a reference, security clearance and criminal records check. Should you not hear from the C-BRTA 21 days after the closing date, consider your application unsuccessful.

It is our intention to promote representivity in respect of race, gender and disability through the filling of this position. Candidates whose appointment will promote representivity will therefore receive preference. In order to consider any application for employment, the Agency will have to process your personal information.

A law, known as the Protection of Personal Information Act, 4 of 2013 (POPIA) provides that when one processes another's personal information, such collection, retention, dissemination and use of that person's personal information must be done in a lawful and transparent manner.

In order to give effect to this right, the Agency is under a duty to provide you with a number of details pertaining to the processing of your personal information. These details are housed under the **HR. Processing Notice**, which can be accessed and viewed on the C-BRTA website: <https://www.cbrta.co.za/legal>, which **HR. Processing Notice** we request you kindly download and read.