



THE EMPLOYER

The **Cross-Border Road Transport Agency** is a statutory authority, established in terms of Section 4 Act No. 4 of 1998 as amended, to regulate cross border road transport.

SENIOR MANAGER: SUPPLY CHAIN MANAGEMENT (5 YEAR Fixed Term Contract) REF: FIN: 010/11/2017

Minimum requirements:

- A Bachelor's degree in Supply Chain Management, Purchasing, Accounting, Law or any other relevant degree;
- Six (6) years' experience in financial management, auditing, and supply chain management, of which 4 years must be in management of teams;
- Knowledge of Accounting reporting principles;
- Knowledge of the Public Finance Management Act (PFMA), BBBEE, PPPFA and Treasury Regulations ;
- Report writing and presentation skills;
- Understanding of Supply Chain Management Prescripts and recent developments.

Competency requirements:

- Knowledge of National Treasury Practice notes on Supply Chain;
- Impeccable knowledge and understanding of the PFMA and Treasury Regulations;
- Ability to manage / administer, tenders, travel and asset offices;
- Ensures sound business practices, record keeping and necessary disclosures in financial statements and management of information;
- Ability to interact at high levels such as EXCO and Audit Committee;
- Transformational leadership capabilities;
- Strong excel spread-sheet skills;
- Contracts and Supplier Management;
- Knowledge of risk management and internal control;
- Report writing ability;
- Proven experience in managing people.

Key Performance Areas:

- Oversee SCM function including contracts management, supplier management, and expenditure management;
- Compilation of monthly management reports and quarterly supplier reports;
- Transformation of acquisition practices;
- Stores management;
- SCM policy review, delegations of authority, and Travel policies;
- Other functional area policy development and review from time to time;
- Ensure all expenditure is incurred in line with relevant policies , guidelines and internal control provisions;
- Demand, procurement and order management (inventory and acquisition management);
- Submission of monthly, quarterly, and annual reports according to National Treasury requirements;
- Development and implementation of controls within the SCM environment;
- Ensure sound risk management within SCM;
- Manage the performance and mentoring of the SCM team;
- Mentoring and training of SCM team members;
- Perform other ad-hoc functions within finance.

Closing Date: 10 December 2017

Candidates should forward their application to the: Human Resource Department by email:
recruitment17@cbrta.co.za

Please indicate the reference number

C-BRTA reserves the right not to appoint. Short-listed candidates will be subjected to a reference, security clearance and criminal records check.

Should you not hear from us **21 days** after the closing date, consider your application unsuccessful.
