



**LEGAL ADVISOR (Compliance)**  
**Ref: CS 003/02/2017**  
**(5-Years Fixed Term Contract)**

**THE EMPLOYER**

The **Cross-Border Road Transport Agency** is a statutory authority, established in terms of Section 4 of the Cross-Border Road Transport Act, Act 4 of 1998, as amended, to regulate cross-border road transport.

The position will be based at the Agency's Head Office in Menlyn. The incumbent will report directly to the Senior Manager: Legal Services.

**Job Purpose**

To develop and implement the compliance framework (including compliance governance, strategy and process). To support senior management in imbedding a culture of sound and ethical compliance and a culture of good corporate governance. To manage activities to ensure adherence with the regulations and the law.

**Qualification and Experience**

- B.Com Law/ BA, law/LLB or equivalent, compliance certificate (advantageous), computer literacy, 3-5 years' experience in compliance.

**Competency Requirements**

- Attention to detail
- Planning and organizing
- Teamwork and collaboration
- Initiative
- Information gathering and monitoring

**Key Performance Areas**

- Provide advice on regulatory requirements by:
  1. Identifying and advising on regulatory requirement applicable
  2. Keep abreast of all changes and legislative developments and advise management of any new regulatory requirements
  3. Analyse and prioritize the regulatory requirements
  4. Ensure the Agency is compliant with all applicable legislation
- Establish monitoring techniques and procedures to be used for monitoring
- Implement compliance risk management plans on applicable laws
- Develop, communicate and implement relevant policies, processes, procedures and annual plans
- Establish and maintain updated compliance registers

- Monitor compliance with regulatory authorities through means of compliance committee
- Implement changes in rules to achieve compliance

**CLOSING DATE: 24 February 2017**

**BENEFITS:** The employer offers an all-inclusive market related package.

**Submit detailed CV's including certified copies of qualifications to: [recruitment15@cbrta.co.za](mailto:recruitment15@cbrta.co.za) and please quote the reference number**

C-BRTA reserves the right not to appoint.

Shortlisted candidates will be subjected to assessments, verifications checks, security clearance and criminal records checks.

**PLEASE NOTE:** If you do not hear from the C-BRTA 21 days after the closing date, consider your application to be unsuccessful